



ALABAMA DEPARTMENT OF TRANSPORTATION

Local Transportation Bureau

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Kay Ivey
Governor

June 9, 2026

John R. Cooper
Transportation Director

LOCAL TRANSPORTATION BUREAU MEMORANDUM FY 2026-05

TO: Metropolitan Planning Organizations

FROM: 
Bradley B. Lindsey, P.E., State Local Transportation Engineer

Reference: Project Resolutions Related to TIP/STIP Amendments

This memorandum is to update Local Transportation Bureau Memorandum 2018-28 regarding resolutions amending a Transportation Improvement Program (TIP).

The Alabama Department of Transportation (ALDOT) Local Transportation Bureau-Planning Section submits all MPO resolutions to the Office Engineering Bureau. These resolutions from the MPOs are incorporated into an amendment to the Statewide Transportation Improvement Program (STIP).

STIP amendments usually occur every other month. Resolutions that are received will be processed in the next STIP amendment. ALDOT will receive resolutions electronically, preferably by email or posted to TEAMS. Since ALDOT submits these STIP amendments to FHWA, they will only accept resolutions where every project has complete and accurate information.

MPOs compile their resolutions in different ways. Some are separate resolutions for each project (Ex., CPMS number) Some list projects together in the same resolution. Some lump the family of projects together based on scope (PE, ROW, UT, CN). We encourage each MPO to process individual resolutions with signatures. Stand-alone resolutions avoid being removed from the STIP amendment because of mismatched information not verified in advance.

If any project in a single resolution has incorrect information, then every project in that resolution will be rejected for the latest STIP amendment. This potentially could hold up the bid letting for a project.

Budgets and dates change quickly throughout the life of a project. While it may be impossible to catch every change, ALDOT would like an opportunity to verify the MPOs resolutions one week in advance of an MPOs public involvement period.

ALDOT increases project cost by one percent (1%) annually if the project is moved out a year. Auto-generated emails are not generated for these changes; and nothing will be required of the MPO. Changes are summarized in the MPO Portal.

Finally, FHWA no longer allows project descriptions to include "Various City Streets." All resolutions should include ALDOT's project reference number, description, dollar amount, start date, phase/scope, as well as the old and new information for the item being adjusted.

If you have any questions, please contact Robert B. Dees at 334-242-6818 or email deesr@dot.state.al.us.

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